

**West Loch Fairways
Board of Directors' Meeting
Monday, October 18, 2021
Videoconference via Zoom**

Call to Order

The meeting of the Board of Directors of West Loch Fairways was called to order at 6:13 p.m.

Establish a Quorum

A quorum was established.

Present: President Robert Hochstein; Vice President Rich Ashley; Treasurer Beverly FeBenito; Secretary John Rogers; Director Lee Stewart

Absent: Director Joe Lovan

By-invitation: Senior Management Executive (ME) Lynn Uyenco with Hawaiiana Management Company Ltd.; Site Covenant Manager (SCM) Mailani Barnett

Owners' Forum – Mr. Daniel Hong (Lot 556) had questions regarding his design application.

Approval of Minutes – President Hochstein made a motion to approve the August 16, 2021 Board meeting minutes as written. Motion carried with unanimous approval.

Treasurer's Report/Financial Statement – Treasurer FeBenito moved and President Hochstein seconded the motion to accept the August 2021 financial statement subject to audit. Motion passed with unanimous approval.

Site Covenant Manager's Report –The Site Covenant Manager provided a brief summary of her monthly report. She also submitted a covenant enforcement spreadsheet to the Board and managing agent.

Committee Reports

A. Design Review – For August 2021, out of 23 submitted applications, 16 applications were approved and seven were disapproved.

B. Website – The website was updated by Chair John Rogers.

C. Landscape Committee – RJP Landscape submitted a report for Sept. and Oct. 2021.

Unfinished Business

A. Status of New Cameras – Site Manager will inquire with the vendor regarding alarm/intrusion.

B. Traffic Signal Control Boxes Artwork/Painting – Deferred

C. Replacement of Benches – Deferred

D. Status of Chicken Traps – President Hochstein moved and Director Stewart seconded the motion to approve to spend \$350 plus tax (per week) to trap chickens as test case subject to the Site Manager’s verification of the vendor’s license and any complaints with the DCCA. Motion passed with unanimous approval.

E. Light Pole Replacement Proposal – In progress

F. Status of Kaneshiro Electric’s Lighting Wire Replacement – Completed

New Business

A. RJP Estimate to Plant Monkeypod Tree for \$1,518.32 – President Hochstein moved and Vice President Ashley seconded the motion to approve the proposal of RJP Landscape to plant a monkeypod tree for \$1,518.32. Motion carried with unanimous approval.

B. Ratify RJP Landscape’s Invoices– Secretary Rogers moved and Director Lee seconded the motion to ratify the following invoices of RJ Landscape: \$900.52 for Battery Timer; \$1,263.10 for RC valve; \$1,222 for RC Valve; \$2142.17 for Rotor Head/Pop-up Heads. Motion passed with unanimous consent.

C. Audit Proposal – Secretary Rogers moved and Treasurer FeBenito seconded the motion to approve the audit proposal of Felice Valmas, CPA, to conduct a three-year audit of the Association’s financials for \$1,800 plus tax. Motion carried with unanimous consent.

D. Ratify Approval for 2022 Budget and Updated Reserve Study – President Hochstein moved and Treasurer FeBenito seconded the motion to ratify approval for the 2022 budget and updated reserve study with the association dues to remain the same. Motion passed with unanimous approval.

Executive Session

The Board adjourned to Executive Session at 7:15 p.m. to discuss legal issues, contracts and personnel matters. The Regular Board of Directors’ Meeting reconvened at 8:03 p.m.

Date, Time, and Place of the Next Meeting

The next Regular Meeting of the West Loch Fairways Board of Directors is scheduled for Monday, November 15, 2021 at 6:00 p.m. via teleconference/Zoom.

Adjournment

There being no further business, President Hochstein adjourned the meeting at 8:03 p.m.

Approved by:

John Rogers, Secretary

Submitted by:

Lynn Uyenco, CPM©
Senior Management Executive
Hawaiiana Management Company, Ltd.