

**West Loch Fairways  
Board of Directors' Meeting  
Thursday, April 23, 2020  
Videoconference via Zoom**

**Call to Order**

The meeting of the Board of Directors of West Loch Fairways was called to order at 6:01 p.m.

**Establish a Quorum**

A quorum was established.

Present: President Robert Hochstein; Vice President Rich Ashley; Treasurer Beverly FeBenito; Secretary John Rogers; Directors James Darlow and Joseph Lovan

Excused: Directors Michael Nii and Lee Stewart

By-invitation: Senior Management Executive (ME) Lynn Uyenco with Hawaiiana Management Company Ltd.; Site Covenant Manager (SCM) Mailani Barnett

**Approval of Minutes**

Secretary Rogers moved and President Hochstein seconded the motion to approve the Jan. 21, 2020 Board meeting minutes, Feb. 18, 2020 Annual and Organizational meeting minutes as written. Directors Rogers, Hochstein, Ashley, FeBenito, and Lovan voted yes; Director Darlow abstained. Motion carried.

**Site Covenant Manager's Report** –The Site Covenant Manager provided a written report and covenant enforcement spreadsheet to the Board and managing agent.

**Treasurer's Reports/Financial Statements**

A) November and December 2019 – Treasurer FeBenito moved and Director Lovan seconded the motion to accept the Nov. and Dec. 2019 financial statements subject to audit. Motion passed with unanimous approval.

B) January, February and March 2020 – Treasurer FeBenito moved and Director Lovan seconded the motion to accept the Jan., Feb. and Mar. 2020 financial statements subject to audit. Motion carried with unanimous consent.

**Committee Reports**

A. Design Review

1) Jan. 2020 -Nine applications submitted, 8 approved and one disapproved

2) Feb. 2020 – Eight submitted, 7 approved and one disapproved

3) March 2020 – Nine submitted, 7 approved, one approved with conditions and one disapproved

B. Website – Chair John Rogers reported that he is updating the website.

C. Landscape Committee – The Board assigned SCM Barnett to request for proposals to install bollards or stanchions/posts with chains near the end of A'awa Drive.

**Unfinished Business**

- A. Leeward Bike Path Property Adjustment Agreement – The Board authorized the Association’s attorney to negotiate with the State Department of Transportation’s Project Manager and contractor and consult Sue Savio of Insurance Associates for any insurance issue or question.
- B. Alarm Proposals – Deferred until the next Board meeting
- C. Status of Sidewalk Repairs for \$9,109.94 – Completed
- D. Monkeypod Tree Replacement on A’awa Drive – Completed
- E. Replacement of African Tulip Tree with Silver Trumpet Tree – Completed
- F. Planter Irrigation for \$5,179.85 – Completed

**New Business**

- A. Approval to Form Covenant Enforcement Committee - Deferred
- B. RJP Proposal for Wedelia Ground Cover & Planter Boxes for \$1,440.83 – Secretary Rogers moved and Vice President Ashley seconded the motion to approve RJP Landscape’s proposal for \$1,440.83. Motion carried with unanimous approval.
- C. Ratify Approval for RJP Landscape Invoices: \$2,565.44; \$5,628.27; \$4,554.97; \$3,324.61; \$3,036.65; \$5,179.85; \$1,116.80; \$824.21 – President Hochstein moved and Secretary Rogers seconded the motion to ratify approval for costs to remove trees caused by the windstorm last year. Motion passed with unanimous consent.
- D. Ratify Kaneshiro Electric’s Proposal for \$10,031 plus tax for Electrical Panel Circuit Replacement – Treasurer FeBenito moved and Secretary Rogers seconded the motion to ratify Kaneshiro Electric’s proposal for \$10,031. Motion carried with unanimous approval.

**Executive Session**

The Board adjourned to Executive Session at 7:17 p.m. to discuss legal issues, contracts and personnel matters. The Regular Board of Directors’ Meeting reconvened at 7:49 p.m.

**Date, Time, and Place of the Next Meeting**

The next meeting of the West Loch Fairways Board of Directors is scheduled for Monday, May 18, 2020 at 6:00 p.m.; meeting venue to be announced.

**Adjournment**

There being no further business, President Hochstein adjourned the meeting at 7:49 p.m.

Approved by:

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John Rogers, Secretary

Submitted by:

Lynn Uyenco, CMCA©, CPM©  
Senior Management Executive  
Hawaiiana Management Company, Ltd.