

**West Loch Fairways  
Board of Directors' Meeting  
Monday, November 18, 2019  
Asing Park, Ewa Beach**

**Call to Order**

The meeting of the Board of Directors of West Loch Fairways was called to order at 6:04 p.m.

**Establish a Quorum**

A quorum was established.

Present: President Robert Hochstein; Treasurer Beverly FeBenito; Secretary John Rogers; Directors Richard Ashley, Michael Nii, James Darlow and Joseph Lovan

By-invitation: Senior Management Executive (ME) Lynn Uyenco with Hawaiiana Management Company Ltd.

**Approval of the Minutes**

A. August 19, 2019 – President Hochstein moved and Director Nii seconded the motion to approve the August 19, 2019 minutes with the following correction: Page 1 under Unfinished Business, RJP Tree Removal Proposal, “Secretary Rogers voted no; motion did not pass unanimously”. Motion carried with unanimous consent.

B. October 21, 2019 – President Hochstein moved and Director Nii seconded the motion to approve the October 21, 2019 minutes with the following correction: Page 1, Under Approval of Minutes, the Board approved September 16, 2019 minutes, not the August 19, 2019 minutes and page 2, under Next Meeting, should read November 18, 2019, not TBD. Motion carried with unanimous approval.

**Site Covenant Manager's Report** –The Site Covenant Manager (SCM) was not present at this meeting but provided a written report without a covenant enforcement spreadsheet.

**Treasurer's Report**

- A. Financial Statements – The Board will review the financials for August, September and October 2019 as soon as the former managing agent, Associa Hawaii, provides the financial statements.

**Committee Reports**

- A. Design Review – One application submitted; one application approved
- B. Website – Short report by the Chair
- C. Landscape Committee – The Chair provided a brief status report.

**Unfinished Business**

- A. Bike Path – Secretary Rogers informed the Board about the \$2 million funding for the Bike Path.
- B. Alarm Proposals - Deferred

**New Business**

- A. Association's Records (92 boxes) – President Hochstein moved and Secretary Rogers seconded the motion to authorize Hawaiiana Management Company, Ltd. to retain seven years of Association records starting January 1, 2013 and to retain permanently the governing documents and minutes. Motion carried with unanimous approval.
- B. Ratify Approval for RJP Landscape Invoices – Secretary Rogers moved and Director Nii seconded the motion to approve RJP Landscape's irrigation invoices for \$1,532.02, \$450.26 and \$703.66. Motion passed with unanimous consent.
- C. Proposal of RJP Landscape for \$9,109.94 for Sidewalk Repairs – Deferred; SCM Barnett to solicit another proposal
- D. Proposal of RJP Landscape for \$2,449.84 for Valve Boxes – Deferred
- E. Proposal of Kaneshiro Electric for \$9,624 plus tax – Secretary Rogers moved and Director Darlow seconded the motion to approve Kaneshiro Electric's proposal for greenbelts 11 and 12. Motion carried with unanimous approval.
- F. Approval for 2020 Budget and Reserve Study – Treasurer FeBenito moved and Secretary Rogers seconded the motion to approve the 2020 budget and reserve study and Association dues to remain the same. Motion carried with unanimous approval.

**Executive Session**

The Board adjourned to Executive Session at 7:13 p.m. to discuss legal issues, contract and personnel matters. The Regular Board of Directors' Meeting reconvened at 8:00 p.m.

**Date, Time, and Place of the Next Meeting**

The next meeting of the West Loch Fairways Board of Directors is scheduled for Tuesday, January 21, 2020 at 6:00 p.m. at Asing Park.

**Adjournment**

There being no further business, President Hochstein adjourned the meeting at 8:00 p.m.

Approved by:

  
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John Rogers, Secretary

Submitted by:

Lynn Uyenco, CMCA©, CPM©  
Senior Management Executive