

WEST LOCH FAIRWAYS
MINUTES OF THE REGULAR BOARD OF DIRECTORS' MEETING
Tuesday, December 20, 2016
Asing Park, Ewa Beach

PRESENT: Vice President Craig Wortham, Treasurer Beverly FeBenito, Secretary John Rogers, Directors Rich Ashley, Dominic Sparacio and Joshua Wooldridge

EXCUSED: President Robert Hochstein and Director Mike Nii

BY-INVITATION: Community Association Manager (CAM) Lynn Uyenco with Associa Hawaii

CALL TO ORDER: Having determined the presence of a quorum, Vice President Wortham called the meeting to order at 6:03 p.m.

ORDER OF BUSINESS

OWNERS' FORUM: Mr. Dennis Watanabe (Lot 606) had comments regarding A'awa Drive trees.

APPROVAL OF MINUTES – Vice President Wortham moved and Treasurer FeBenito seconded the motion to approve the November 15, 2016 Regular Board of Directors' meeting minutes the following correction: Page 1, Unfinished Business (A) Digitizing Association Files, project is incomplete. Directors Wortham, FeBenito, Rogers, Ashley and Sparacio voted yes; Director Woodridge abstained. Motion carried.

FINANCIAL REPORT – Treasurer FeBenito moved and Director Ashley seconded the motion to file the October and November financial statements subject to audit. Motion passed with unanimous approval.

COMMITTEE REPORTS

- A. Design Committee – For December 2016, two applications were approved.
- B. Website – Chair John Rogers provided a brief report.
- C. Social Committee – No report
- D. Landscape - RJP Landscape submitted a written report to the Board and a copy to the managing agent.
- E. Ad hoc Committee for Revisions to the DCC&Rs & Design Standards – Dropped from the agenda.

UNFINISHED BUSINESS

- A. Status of Digitizing Association Files – Secretary Rogers requested for a copy of the contract for digitizing the association files.
- B. Inbound Monkeypod City Trees – Deferred

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- C. Cul-de-sac Concrete Planter Ground Cover – Dropped from the agenda.
- D. Status of Irrigation Repairs for by RJP Landscape for \$573.80 and \$568.57 - Completed
- E. Status of \$3,020 Repairs by Oahu Sealcoating (Association Expense) – In progress

NEW BUSINESS

- A. Ratify Various Electrical Repairs by Kaneshiro Electric for \$8,345.26 –Director Ashley moved and Treasurer FeBenito seconded the motion to ratify approval for Kaneshiro Electric's electrical repairs for \$8,345.26. Motion passed with unanimous consent.

EXECUTIVE SESSION: The Board of Directors adjourned to Executive Session at 7:00 p.m. to discuss legal and personnel issues. The Board took appropriate action. The Regular Board of Directors' Meeting reconvened at 7:25 p.m.

NEXT MEETING - The next Regular Board of Directors Meeting is scheduled for Tuesday, January 17, 2017 at 6:00 p.m. at Asing Park.

ADJOURNMENT - There being no further business to discuss, Vice President Wortham adjourned the meeting at 7:30 p.m.

Submitted by:
Lynn Uyenco, CPM®, CMCA®
Director, Management Services
Associa Hawaii