

WEST LOCH FAIRWAYS

MINUTES OF THE REGULAR BOARD OF DIRECTORS' MEETING

Tuesday, October 18, 2016

Asing Park, Ewa Beach

PRESENT: President Robert Hochstein, Treasurer Beverly FeBenito, Secretary John Rogers, Directors Mike Nii, Rich Ashley, Dominic Sparacio, Craig Wortham and Joshua Wooldridge

BY-INVITATION: Community Association Manager (CAM) Lynn Uyenco with Associa Hawaii; Site/Covenant Manager Robert Allocco

CALL TO ORDER: Having determined the presence of a quorum, President Hochstein called the meeting to order at 6:00 p.m.

ORDER OF BUSINESS

OWNERS' FORUM: Director John Rogers (Lot 628) provided letters of completion for modification to the Board of Directors. Mr. David Behlke (Lot 616) had comments regarding dogs, alleyways and cameras. Mr. Phil Yoneshige (Lot 704) was at the meeting to observe.

APPROVAL OF MINUTES - Director Wortham moved to approve the August 16, 2016 Regular Board of Directors' meeting minutes as written. Directors Wortham, FeBenito, Nii, Ashley, Sparacio and Wooldridge voted yes; Secretary Rogers abstained. Motion carried.

FINANCIAL REPORT – (A) Treasurer FeBenito moved to file the July, August and September 2016 financial statements subject to audit. Motion passed with unanimous approval.

(B) Maturing CDs – Treasurer FeBenito moved to invest the maturing CDs on October 22, 2016 for \$77,430.84 and on November 12, 2016 for \$50,535.83 in money market accounts. Motion passed with unanimous approval.

SITE/COVENANT MANAGER'S REPORT – The Site Manager submitted written reports to the Board and provided a copy to the Managing Agent.

COMMITTEE REPORTS

A. Design Committee – For September 2016, nine applications submitted and approved; for October, 11 applications submitted and approved.

B. Website – No report

C. Social Committee – No report

D. Landscape - RJP Landscape submitted a written report to the Board and a copy to the managing agent.

E. Ad hoc Committee for Revisions to the DCC&Rs & Design Standards – Deferred

UNFINISHED BUSINESS

A. Status of Digitizing Association Files – To be finished by Oct. 21, 2016

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- B. Status of Culvert Repairs – Licenses signed; work in progress
- C. Status of Bike Path Tree Trimming or Removal for \$10,853.39 – Completed
- D. Proposal of RJP Landscape for \$1,172.77 to Plant 35 Red Hibiscus at Greenbelt 1 – Completed
- E. Inbound Monkeypod City Trees – Secretary Rogers will send a letter to Mayor Caldwell.
- F. Status of RJP Landscape for Irrigation Repairs: (1) \$2,244.52 (2) \$1,120.69 \$1,123.83 (4) \$869.48 – Completed
- G. Status of Gate Valve Replacement for \$900.10 and Large Tree Branch Removal for \$6,256.54 – Completed

NEW BUSINESS

- A. Election of Vice President – Director Nii nominated Director Wortham for the position of Vice President. Director Craig Wortham was unanimously elected as Vice President of the Board.
- B. Cul-de-sac Concrete Planter Ground Cover – Secretary Rogers will write the City to maintain the cul-de-sac concrete planters so weeds don't take over.
- C. Ratify Approval for Irrigation Repairs – President Hochstein moved to ratify approval for the irrigation repairs by RJP Landscape for \$2,089 and \$1,615.18. Motion carried with unanimous consent.

EXECUTIVE SESSION: The Board of Directors adjourned to Executive Session at 7:45 p.m. to discuss legal issues. The Board took appropriate action. The Regular Board of Directors' Meeting reconvened at 8:55 p.m.

NEXT MEETING - The next Regular Board of Directors Meeting is scheduled for Tuesday, November 15, 2016 at 6:00 p.m. at Asing Park.

ADJOURNMENT - There being no further business to discuss, President Hochstein adjourned the meeting at 9:00 p.m.

Submitted by:
Lynn Uyenco, CPM®, CMCA®
Director, Management Services
Associa Hawaii