

**WEST LOCH FAIRWAYS**  
**MINUTES OF THE REGULAR BOARD OF DIRECTORS' MEETING**  
**Tuesday, August 16, 2016**  
**Asing Park, Ewa Beach**

**PRESENT:** President Robert Hochstein, Directors Mike Nii, Rich Ashley, Dominic Sparacio, Craig Wortham and Joshua Wooldridge

**EXCUSED:** Treasurer Beverly FeBenito and Secretary John Rogers

**BY-INVITATION:** Community Association Manager (CAM) Lynn Uyenco with Associa Hawaii; Site/Covenant Manager Robert Allocco

**CALL TO ORDER:** Having determined the presence of a quorum, President Hochstein called the meeting to order at 6:12 p.m.

**ORDER OF BUSINESS**

**OWNERS' FORUM:** Mr. Phil Yonishige (Lot 704) was at the meeting to observe.

**APPROVAL OF MINUTES** - Director Wortham moved and Director Wooldridge seconded the motion to approve the July 19, 2016 Regular Board of Directors' meeting minutes as written. Directors Wortham, Wooldridge, Nii, Ashley and Sparacio voted yes; President Hochstein abstained. Motion carried.

**FINANCIAL REPORT** – Hearing no objections, the Board deferred filing the financial statement for July 2016.

**SITE/COVENANT MANAGER'S REPORT** – The Site Manager submitted written reports to the Board and provided a copy to the Managing Agent.

**COMMITTEE REPORT**

- A. Design Committee – Four submitted applications were approved.
- B. Website – Deferred
- C. Social Committee – No report
- D. Landscape - RJP Landscape submitted a written report to the Board and a copy to the managing agent.
- E. Ad hoc Committee for Revisions to the DCC&Rs & Design Standards – No report

**UNFINISHED BUSINESS**

- A. Estimates to Digitize Association Files – Director Wortham moved and President Hochstein seconded the motion to approve the proposal of Access to digitize the Association's files for \$4,751.83. Motion carried with unanimous consent.

**West Loch Fairways Homeowners Association  
Regular Board of Directors' Meeting Minutes  
August 16, 2016 Page 2**

Motion: Director Wortham moved and President Hochstein seconded the motion to authorize the Site Manager to purchase two Seagate ST external hard drives not to exceed \$150 each. Motion passed with unanimous approval.

B. Status of Culvert Repairs – Six out of nine owners signed the Temporary Revocable Construction License.

C. Status of Bike Path Tree Trimming or Removal for \$10,853.39 – In progress

D. Proposal of RJP Landscape for \$1,172.77 to Plant 35 Red Hibiscus at Greenbelt 1 – Director Ashley moved and Director Wortham seconded the motion to approve the proposal for \$1,172.77 to plant 35 red hibiscus plants at Greenbelt 5. Motion passed with unanimous approval.

E. Inbound Monkeypod City Trees – The Board will schedule a meeting with the City's Urban Forestry.

**NEW BUSINESS**

A. Proposals of RJP Landscape for Irrigation Repairs: (1) \$2,244.52 (2) \$1,120.69 \$1,123.83 (4) \$869.48 – President Hochstein moved and Director Wortham seconded the motion to approve the proposals of RJP Landscape for irrigation repairs not to exceed \$5,360.00. Motion carried with unanimous consent.

B. Board Ratification: President Hochstein moved and Director Wortham seconded the motion to ratify approval for \$900.10 to replace an old gate valve and \$6,256.54 to remove large tree branches. Motion passed with unanimous consent.

**EXECUTIVE SESSION:** The Board of Directors adjourned to Executive Session at 8:00 p.m. to discuss legal issues. The Board took appropriate action. The Regular Board of Directors' Meeting reconvened at 8:45 p.m.

**NEXT MEETING** - The next Regular Board of Directors Meeting is scheduled for Tuesday, September 20, 2016 at 6:00 p.m. at Asing Park.

**ADJOURNMENT** - There being no further business to discuss, Vice President Hiltner adjourned the meeting at 8:46 p.m.

Submitted by:  
Lynn Uyenco, CPM®, CMCA®  
Director, Management Services  
Associa Hawaii