

WEST LOCH FAIRWAYS
MINUTES OF THE REGULAR BOARD OF DIRECTORS' MEETING
Tuesday, December 15, 2015
Asing Park, Ewa Beach

PRESENT: President Bob Hochstein, Vice President Tom Hiltner, Treasurer Beverly FeBenito, Secretary John Rogers, Directors Rich Ashley, Mike Nii, Dominic Sparacio and Craig Wortham

BY-INVITATION: Community Association Manager (CAM) Lynn Uyenco with Associa Hawaii; Site Covenant Manager was on leave of absence.

CALL TO ORDER: Having determined the presence of a quorum, President Hochstein called the meeting to order at 6:06 p.m.

ORDER OF BUSINESS

APPROVAL OF MINUTES – Director Wortham moved and Secretary Rogers seconded the motion to approve the November 17, 2015 Regular Board of Directors' Meeting minutes as written. Motion carried with unanimous consent.

FINANCIAL REPORT – Treasurer FeBenito moved and President Hochstein seconded the motion to file the October and November 2015 financial statements subject to audit. Motion passed with unanimous approval.

SITE/COVENANT MANAGER'S REPORT – No report

COMMITTEE REPORT

- A. Design Committee –Five applications were approved and one disapproved.
- B. Website – Chair John Rogers provided a short verbal report.
- C. Social Committee – No report
- D. Landscape - Chair John Rogers provided a short oral report. RJP Landscape submitted a written report to the Board and managing agent.
- E. Ad hoc Committee for Revisions to the DCC&Rs & Design Standards – No report; Design Committee Chair Tom Hiltner will contact the architect regarding modification.
- F. Ad hoc Committee for Alleyway Repairs – No report
- G. Ad hoc Committee for the Bike Path – Waiting for the City to sign the documents.

UNFINISHED BUSINESS

- A. Galvanized Electric Boxes –The attorney is handling this matter.
- B. Status of Scooter – President Hochstein to discuss this item with the Site Manager
- C. Cell Phone of Site Manager –Vice President Hiltner provided a verbal report.
- D. Status of Tree Limb Trimming (Approx. \$6,000) – Ongoing

**West Loch Fairways Homeowners Association
Regular Board of Directors' Meeting Minutes
December 15, 2015 Page 2**

- E. Association Website Cost – Deferred per Secretary Rogers
- E. Removal of Two Cane Haul Road Eucalyptus Trees = To be scheduled by RJP Landscape
- F. Outdoor Sign – No report

NEW BUSINESS

A. Fee Schedule for Design Application – Director Ashley moved and President Hochstein seconded the motion to revise the fee schedule for design application to reflect the actual administrative fee of the managing agent to process every application. Motion passed with unanimous approval.

EXECUTIVE SESSION: The Board of Directors adjourned to Executive Session at 8:05 p.m. to discuss legal issues. The Board took appropriate action. The Regular Board of Directors' Meeting reconvened at 8:30 p.m.

NEXT MEETING - The next Regular Board of Directors Meeting is scheduled for Tuesday, January 19, 2015 at 6:00 p.m. at Asing Park.

ADJOURNMENT - There being no further business to discuss, President Hochstein adjourned the meeting at 8:35 p.m.

Submitted by:
Lynn Uyenco, CPM®, CMCA®
Director, Management Services
Associa Hawaii