

MINUTES

ANNUAL MEETING of the WEST LOCH FAIRWAYS HOMEOWNERS ASSOCIATION

DATE: TUESDAY, February 16, 2016

PLACE: Ewa Elementary School

ROLL CALL: MR. ROBERT HOCHSTEIN, THE CHAIR AND CURRENTLY SERVING AS BOARD PRESIDENT, announced that he had been advised that a quorum was present and called the meeting to order at 7:00 p.m.

PROOF OF NOTICE OF MEETING:

The Chair noted for the record that the Certificate of Mailing dated December 31, 2015 signed by the Managing Agent, as proof of notice of meeting, will be filed with the meeting records.

INTRODUCTIONS:

The Chair, introduced the Directors present at this meeting namely: Directors Thomas Hiltner, Beverly FeBenito, Richard Ashley, Dominic Sparacio and Craig Wortham. The Chair also introduced Site/Covenant Manager Robert Allocco and Mr. John Morris, Association Attorney with the law firm, Ekimoto and Morris. Representing Association Hawaii were Lynn Uyenco, Director of Management Services and Community Association Manager and Administrative Assistants Chanel Williams and Paulette Guerrero.

CONDUCT OF MEETING:

The Chair announced that in accordance with the Hawaii Revised Statutes Chapter 421J-6, this meeting would be conducted according to the most current edition of Robert's Rules of Order, Newly Revised.

MINUTES:

There being no corrections, the minutes of the last Annual Meeting held on February 17, 2015 were approved as written.

REPORT OF OFFICER:

1. President's Report: PRESIDENT HOCHSTEIN READ HIS REPORT WHICH FOCUSED ON THE FOLLOWING TOPICS: ALLEYWAYS; WEST LOCH FAIRWAYS BIKE PATH; ILLEGAL PARKING AND WEBSITE

FINANCIAL STATEMENT: THE OWNERS IN ATTENDANCE RECEIVED A COPY OF THE FINANCIAL STATEMENT FOR DECEMBER 2015.

ELECTION OF DIRECTORS:

The Chair announced that according to the Bylaws, the Board of Directors shall be composed of nine persons. There were three vacancies on the Board that had to be filled. Three Directors shall serve for three years.

The floor was opened to nominations. Owners nominated were:

| OWNER | LOT # |
|-------------------|-------|
| Beverly FeBenito | 465 |
| Richard Ashley | 706 |
| Joshua Wooldridge | 714 |

ANNOUNCEMENT OF ELECTION RESULTS:

The Chair announced the new Directors that were elected by acclamation: Directors Beverly FeBenito, Richard Ashley and Joshua Wooldridge. The three Board members will serve for three years.

CONFIRMATION OF QUORUM:

The Chair was provided with the final tally of the ownership represented at this meeting. The final tally was as follows: Total percentage present was 65.83% consisting of 6.66% in person and 59.17% by proxy.

New Business

Resolution on Rollover of Funds: The following resolution was adopted:

“Resolved by the owners of the Association of Apartment Owners of WEST LOCH FAIRWAYS, that the amount by which each member’s assessment in 2016 exceeds the total payments of the Association for maintenance, repairs and other expenses and capital expenditures of the Association as the Board of Directors has appropriately paid or determined payable, shall be applied to 2017 regular member assessments.”

OWNER’S FORUM:

The Chair announced that he would recognize individuals for a maximum of two (2) minutes for each speech and would give preference to those individuals who have not had a chance to speak. Owners asked questions regarding various association matters.

Announcement: The Chair announced that a brief organizational meeting for all Directors would immediately follow this meeting.

Adjournment:

The Chair thanked the members for attending. There being no further business, the meeting was adjourned at 8:50 p. m.

Submitted by:

**ASSOCIA HAWAII
Managing Agent for West Loch Fairways**

**Lynn Uyenco, CPM®, CMCA®
Director, Management Services**