

WEST LOCH FAIRWAYS
MINUTES OF THE REGULAR BOARD OF DIRECTORS' MEETING
Monday, October 17, 2011
Asing Park, Ewa Beach

PRESENT: President Bob Hochstein, Treasurer Beverly FeBenito, Secretary John Rogers, Directors Rich Ashley, Rick Hanson, Tom Koontz and Craig Wortham

EXCUSED: Vice President Tom Hiltner and Director Mike Nii

BY-INVITATION: Property Manager Lynn Uyenco with Hawaii First Inc. and Site/Covenant Manager Robert Allocco

CALL TO ORDER: Having determined the presence of a quorum, President Hochstein called the meeting to order at 6: 00 p.m.

ORDER OF BUSINESS

APPROVAL OF MINUTES – Director Koontz moved and Director Hanson seconded the motion to approve the September 19, 2011 Regular Board of Directors' Meeting minutes as written. Motion carried with unanimous consent.

FINANCIAL REPORT – Treasurer FeBenito moved and Director Koontz seconded the motion to file the financial statements for July, August and September 2011 subject to audit. Motion carried with unanimous approval.

Motion: Treasurer FeBenito moved and Director Hanson seconded the motion to re-invest the maturing CD on November 29, 2011 for \$59,621 at the highest interest rate for a term of six months. Motion passed with unanimous approval.

SITE/COVENANT MANAGER'S REPORT – Site/Covenant Manager Robert Allocco provided a written site management report and violations log to all Board members present at this meeting and the Property Manager. He reported on the following items: meetings with landscaping vendors and prepared reports/synopsis of proposals; camera; citations; irrigation repairs; tree trimming; light patrol; towing of vehicles; lamp pole painting; Mobi site inspection

COMMITTEE REPORT

- A. Design Committee – Out of 12 applications received by the Design Committee, 11 applications were approved and one application was a re-submittal.
- B. Newsletter – No report
- C. Landscape – F.G. Landscape provided a written report on landscaping and water feature.
- D. Security/Neighborhood Watch – No report
- E. Social Committee – No one volunteered for this committee.

UNFINISHED BUSINESS

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- A. Bike Path – Waiting to hear from the City
- B. Status of Association Light Pole Painting – Painting starts on October 31, 2011 and will take approximately two weeks to complete.
- C. Status of New Camera – In progress
- D. Irrigation Head Relocation near Lamp Poles (71) – In progress
- E. Proposals for Landscape Maintenance – Director Koontz moved and Secretary Rogers seconded the motion to accept the proposal of RJP Landscaping & Services for \$17,204.68 per month, the price includes tree trimming and water feature maintenance, with final approval contingent upon a satisfactory review and agreement by the Landscape Chair on contract details with RJP Landscaping & Services owner and representative. Motion carried with unanimous consent.
- F. Proposal for Water Feature Maintenance – Water feature maintenance is included, free of charge, in the landscape maintenance proposal of RJP Landscaping & Services.
- G. Proposal for Irrigation Repairs/High Priority for \$3,331.94 – President Hochstein moved and Director Wortham seconded the motion to approve F.G. Landscape's proposal to install Hunter rotor heads, Hunter valves and repair irrigation leaks for \$3,331.94. Motion carried with unanimous consent.
- H. Status of Eucalyptus Tree Trimming & African Tulip tree Chemical Treatment for \$879.58 – Completed

NEW BUSINESS

- A. F.G. Landscape's Proposal for \$685.86 – President Hochstein moved and Director Hanson seconded the motion to approve F.G. Landscape's proposal for \$685.86 to remove a dead Eucalyptus tree near Lot 222 and to grind the roots of an African Tulip tree near Lot 546. Motion passed with unanimous consent.
- B. F.G. Landscape's Proposal for \$125.65 – Director Koontz moved and Director Wortham seconded the motion to approve F.G. Landscape's proposal for \$125.65 to install new rotor heads on Anaunau Street at the bottom of the slope. Motion carried with unanimous approval.
- C. Sign for the Bike Path – Director Koontz moved and Director Hanson seconded the motion to have a sign made, with labor and materials not to exceed \$1,000, subject to the Association attorney's approval of the wording and installation of the sign at the Bike Path. Motion carried with unanimous approval.

EXECUTIVE SESSION The Board of Directors adjourned to Executive Session at 7:50 p.m. to discuss legal and personnel issues. The Board took appropriate action. The Regular Board of

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Directors Meeting reconvened at 8:14 p.m.

NEXT MEETING - The next Regular Board of Directors Meeting is scheduled for Monday, November 21, 2011 at 6:00 p.m., at Asing Park.

ADJOURNMENT - There being no further business to discuss, President Hochstein adjourned the meeting at 8:15 p.m.

Submitted by:



Lynn Uyeno, CPM®, CMCA®

Vice President

Hawaii First Inc.