

## MINUTES

### **ANNUAL MEETING of the WEST LOCH FAIRWAYS HOMEOWNERS ASSOCIATION**

DATE: TUESDAY, February 17, 2015

PLACE: Ewa Elementary School

ROLL CALL: MR. ROBERT HOCHSTEIN, THE CHAIR AND CURRENTLY SERVING AS BOARD PRESIDENT, announced that he had been advised that a quorum was present and called the meeting to order at 7:00 p.m.

#### PROOF OF NOTICE OF MEETING:

The Chair noted for the record that the Certificate of Mailing dated December 16, 2014 signed by the Managing Agent, as proof of notice of meeting, will be filed with the meeting records.

#### INTRODUCTIONS:

The Chair, introduced the Directors present at this meeting namely: Directors Thomas Hiltner, John Rogers, Michael Nii, Dominic Sparacio, Craig Wortham and Yvonne Dembinski. The Chair also introduced Mr. John Morris, Association Attorney with the law firm Ekimoto and Morris. Representing Hawaii First Inc. were Lynn Uyenco, Senior Vice President and Community Association Manager, Administrative Assistants Melissa Tio and Dawn Ubando.

#### CONDUCT OF MEETING:

The Chair announced that in accordance with the Hawaii Revised Statutes Chapter 421J-6, this meeting would be conducted according to the most current edition of Robert's Rules of Order, Newly Revised.

#### MINUTES:

There being no corrections, the minutes of the last Annual Meeting held on February 26, 2014 were approved as written.

#### REPORT OF OFFICER:

1. President's Report: PRESIDENT HOCHSTEIN READ HIS REPORT WHICH FOCUSED ON THE FOLLOWING TOPICS: ANNUAL ASSOCIATION DUES; ALLEYWAYS; WEST LOCH FAIRWAYS PROPERTY LINES; WEBSITE; ILLEGAL PARKING.

Audit Report: THE OWNERS IN ATTENDANCE RECEIVED A COPY OF THE 2014 AUDIT REPORT.

ELECTION OF DIRECTORS:

The Chair announced that according to the By-laws, the Board of Directors shall be composed of nine persons. There were three vacancies on the Board that had to be filled. Three Directors shall serve for three years.

The floor was opened to nominations. Owners nominated were:

OWNER	LOT #
Michael Nii	693
Craig Wortham	147
Dominic Sparacio	600

ANNOUNCEMENT OF ELECTION RESULTS:

The Chair announced the new Directors that were elected by acclamation: Directors Michael Nii, Craig Wortham and Dominic Sparacio. The three Board members will serve for three years.

CONFIRMATION OF QUORUM:

The Chair was provided with the final tally of the ownership represented at this meeting. The final tally was as follows: Total percentage present was 57% consisting of 3% in person and 54% by proxy.

New Business

Resolution on Rollover of Funds: The following resolution was adopted:

“Resolved by the owners of the Association of Apartment Owners of WEST LOCH FAIRWAYS, that the amount by which each member’s assessment in 2015 exceeds the total payments of the Association for maintenance, repairs and other expenses and capital expenditures of the Association as the Board of Directors has appropriately paid or determined payable, shall be applied to 2016 regular member assessments.”

OWNER’S FORUM:

The Chair announced that he would recognize individuals for a maximum of two (2) minutes for each speech and would give preference to those individuals who have not had a chance to speak. Owners asked questions regarding various association matters.

Announcement: The Chair announced that a brief organizational meeting for all Directors would immediately follow this meeting.

Adjournment:

The Chair thanked the members for attending. There being no further business, the meeting was adjourned at 7:35 p. m.

Submitted by:

HAWAII FIRST INC.  
Managing Agent for West Loch Fairways

Lynn Uyenco, CPM®, CMCA®  
Senior Vice President  
Hawaii First Inc.